

WAURISA

WASHINGTON STATE CHAPTER OF THE URBAN & REGIONAL INFORMATION SYSTEMS ASSOCIATION

Board of Directors' Meeting Meeting Minutes

Date of Meeting: December 13, 2005

Meeting Venue: Barnaby's restaurant, Tukwila, WA

Recorded by: Greg Babinski, December 24, 2005

Attendees:

- Rick Lortz, President
- Steve Schunzel, Treasurer
- Angela Goodwin
- Tami Griffin
- Angela Johnson
- John Joseph
- Matt Stull
- Dean Tatham
- Greg Babinski, Secretary

Agenda Items:

1. Introductions

The meeting commenced at approximately 7:00 pm. Rick Lortz called the meeting to order and roll call was taken, as reflected in the list of attendees, above.

2. Acceptance of Minutes from November 8, 2005 Meeting

Rick Lortz asked if there were any changes or corrections to the minutes of the November 8, 2005 meeting as posted by the Secretary on the Chapter Bulletin Board. The Secretary announced that Steve Schunzel had appointed out a couple typographic errors and a correction to the meeting start time. These changes have been made. As there were no other changes or corrections heard, Rick Lortz called for a vote to accept the minutes as drafted and revised. The minutes were accepted by unanimous vote.

3. Treasurer's Report:

Steve Schunzel asked if there were any questions or comments on the financial report for November 2005, as posted on the Washington GIS Forum. Hearing no comments, Rick Lortz asked for a vote to accept the Treasurers report for November 2005. The report was approved by unanimous vote.

4. Committee Reports:

a. Education (Lead: Angela Goodwin)

Angela Goodwin and John Joseph reported that the plans for the Winter WAURISA Educational Workshop have been mostly finalized. The date will be February 3, 2006 at the Washington DOT Northwest Regional Office in Shoreline. Six presenters have been identified and have committed to participate.

John and Angela have requested brief description of the presentation topics from the six presenters. This information will go into a Workshop Announcement. Greg Babinski

pointed out that the deadline for submittals for the Winter edition of *The Summit* newsletter was passed. It was agreed by the Board that the Newsletter would go out with a one page announcement and registration form, which John and Angela Goodwin would provide. Once more detail on presentation specifics was received, John and Angela will draft a follow up announcement that can be distributed separately to *The Summit* mailing list.

Rick Lortz urged all Board members and volunteers to look for opportunities to publicize the Workshop face-to-face at user group meetings, etc. John Joseph said that he would announce it at the December 16 meeting of the Northwest GIS User Group in Mount Vernon.

b. Conference (Lead: Angela Johnson)

Angela Johnson reported that the proposal have started coming in from hotels for the 2006 GIS Conference. She is a little disappointed at the lack of detail on specific costs, etc. The deadline for proposal is Friday, December 16, so possibly more will be received. Angela J. will compile proposal details into a spreadsheet so the pro's and con's of each proposal can be compared, to help make a decision on a venue for the 2006 event.

Angela indicated that she would be looking to confirm Conference Committee leads soon. Tami Griffin indicated that she would work on the conference for 2006. Tentative Committees with currently committed leads include:

- Educational Tracks –Tami Griffin
- Registration – Matt Stull/Angela Johnson
- Marketing – Greg Babinski
- Sponsorships – Rick Lortz
- Keynote Speaker - TBD
- Poster session - TBD
- Pre-conference workshops - Dean Tatham
- Lunch Speaker – Dick Thomas
- Social Event - TBD

An evening at a Seattle Mariners game was discussed as a possible social event for the 2006 Conference.

c. Membership (Lead: R. Thomas)

Dick Thomas was not present and provided no report.

d. Technology (Lead: Reily Love)

Reily Love was not present. Rick Lortz indicated that Reily and Emilio have revised the web site and it is now ready for initial review and comments. The goal is to go live with the new site early in 2006.

e. Finance/Scholarship (Lead: Steve Schunzel)

Steve Schunzel indicated that he will convene a meeting of the Finance Committee in January 2006 to begin work on a budget and financial plan.

f. Marketing (Lead: Greg Babinski)

Greg Babinski announced that issue 2 of *The Summit* will be published early next week. The newsletter has grown to 12 pages. He passed around a draft issue.

5. Old Business:

a. Set Up Our Own Conference Call Service (Lead: Dean Tatham)

Rick Lortz indicated that the use of the URISA conference calling service is now set. Rick will inform Committee leads on how to use the service. Because of the cost, it should be used sparingly. We will still try to use the ESRI conference calling service for Board Meetings, as long as it is available. The Board expressed its thanks to ESRI for this support.

b. Chapter By-Laws.

Rick Lortz presented the newly revised Chapter by-laws. These were drafted by Rick Lortz and Kristina Evanoff, then subject to review by the other two officers (Steve Schunzel and Greg Babinski).

John Joseph made a motion to approve the by-laws as presented. Steve Schunzel seconded the motion. Rick Lortz called for a vote and the bylaws were approved by the Board as presented.

Rick Lortz will send the new bylaws to national URISA for formal approval and also post a copy to the Washington GIS Forum and the new WAURISA web site.

6. New Business:

a. Membership Proposal

Greg Babinski reviewed the proposed Chapter membership policy that had been first presented at the November BOD meeting and posted to the Washington GIS Forum for review. Greg indicated that the issue of URISA vs. WAURISA membership and reciprocity is still open, but could be pursued later. Angela Goodwin moved that the membership policy be approved as proposed with the URISA vs. WAURISA reference deleted. John Joseph seconded this motion. Rick Lortz called for a vote and the Membership and Sponsorship Policy was approved by the Board.

b. Next meeting

The next Board Meeting will be Tuesday January 10, 2006 at 1:00 pm, via conference call.

Adjournment:

Rick Lortz adjourned the meeting at 9:10 pm.